

COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	
Eastern CEF	
Southern CEF	
Tadcaster & Villages CEF	
Western CEF	<input type="checkbox"/>

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Section one: About your organisation

Please tick this box to confirm that you have discussed your application for funding with the relevant Development Officer (this is a requirement of all CEF funding applications). Contact details for both Development Officers can be viewed on the Selby District Council website.

Q1.1 Organisation name

TIME TEAM FOR MONK FRYSTON HILLAM AND BURTON SALMON (MFTT)

Q1.2 Organisation address

What is your organisation's registered address, including postcode?	
5 PRIORY PARK GROVE, MONK FRYSTON, LEEDS LS25 5EU	
Telephone number one	Email address (if applicable)
Secretary 01977 682084	susi_newton28@hotmail.com
Telephone number two	Web address (if applicable)
Treasurer Katie Friel 01977 683503	www.findingfryston.co.uk

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
MRS	SUSAN	NEWTON
Position or job title		
HONORARY SECRETARY MFTT		

Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	<input type="checkbox"/>
Charity	<input type="checkbox"/>
Voluntary or community group	<input type="checkbox"/>

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Other		Please describe	
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When was your organisation set up?

Day		Month	February	Year	2009
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Q1.5 Reference or registration numbers

Charity number	
Company number	
Other (please specify)	Local History Research Group covering Monk Fryston, Hillam, Burton Salmon

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

Q1.6 Is your organisation VAT registered?

Yes		No			<input type="checkbox"/>
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Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.

Q1.7 Please list all other bodies that you have, or plan to apply to for funding

Name of Body / Organisation	Funding Awarded/Requested*
Burton Salmon Parish Council	Indicative £100
North Yorkshire County Council	Indicative £100

*Where you have not yet applied to the body, please indicate the amount you intend to apply for and write 'indicative' to the side of the amount.

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Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

Q2.1 What is the title of your application?

Design and Production of Village Heritage Trail leaflets and 1no promotional banner

Q2.2 Please list the details of your application (500 words limit)

Our local history group Monk Fryston Time Team was formed in 2009 by local residents to research the history and origins of the village. Early findings indicated an ancient community and we quickly ran out of documented evidence.

We then set about exploring earlier records and clues and this led to successful archaeological investigations in the grounds of Monk Fryston Hall Hotel which attracted grant funding from the Heritage Lottery Fund in 2015 -16. These activities and our success drew in new members and a wider local audience to our regular feedback sessions to residents and non-members through talks and open days. Since then we have grown in confidence to develop our legacy projects jointly funded by the national lottery and MFTT as well as to produce a Souvenir Heritage and local walks Booklet for Monk Fryston which was mainly funded by WCEF in 2017.

It is worth noting that all research, including the initial excavation project, is self-funded by the MFTT; members then raise funds for further research by sharing the information discovered by holding local history events or by making it available for a nominal fee. For example, this summer we are planning to lead three free village heritage walks around Monk Fryston.

In 2012 we expanded our area of interest to include the history of the two other villages within St Wilfrid's Parish of Monk Fryston which are Hillam and Burton Salmon. We inherited the archives of a previous history group Hillam Historians but soon realised that very little material had been gathered or recorded for Burton Salmon. We set about engaging local BS residents and it is our wish to publish this new information in the form of a self-guided Heritage Trail for Burton Salmon.

Local long time BS residents have been encouraged to share their memories and artefacts with us and we have recorded their knowledge of a way of life long gone in our meeting minutes and oral history recordings. The essence of these have been distilled into the Trail and we have also created a larger archive for future use during this information gathering exercise.

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The Trail takes visitors on a 2 mile walk around Burton Salmon and Poole beginning and ending at the newly established Village Hall where there is parking and highlights the features still visible today or that existed in the past.

Q2.3 Is there a specific date your applications needed to be funded by?

YES – by mid July 2019 in order to launch the Trail at the BS Village Hall Event planned for August 3rd 2019

Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)

Which objective?	How will you achieve this?
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<p>Objective 1: Improve the quality of life for individuals across the area</p> <p>Objective 2: Provide solutions for Community issues</p>	<p>Many current residents of Burton Salmon and WCEF have no knowledge of the wealth of heritage on their doorstep. The Trail will foster appreciation of their local area and encourage pride in their locality. The legacy of this awareness will be that the next generation will have a desire to value and conserve it. The Banner will be used promote the new Trail in local venues such as pubs, Libraries and at local events.</p> <p>Older long-term residents will be recognised and valued for their contribution to the life of the village and their input properly acknowledged. The BS school has many non-resident pupils and the Trail will encourage students and parents to take an interest in their locality and its special features.</p>
<p>Objective 3: Trial new ideas that will benefit residents and improve the local area</p>	<p>The recent initiative to provide a Community Hall for residents has created new social groups and sparked interactions amongst all age groups. The new facility offers a place for people to meet and continues to go from strength to strength. Once the Trail is published we expect further interest from residents and outside visitors who will also patronise the local pub. MFTT was a founder user and stimulated interest amongst residents who have become the core of the Village Hall management team. The Trail will be a significant public recognition of what Burton Salmon residents can achieve for themselves through collective self - help and a source of future local pride. The Trail could be a stepping stone to capturing a fuller and more detailed local history document.</p>

Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)

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Too often small communities get overlooked when heritage initiatives are prepared but their value is enormous when that heritage is recognised and acknowledged in the wider local area. This initiative will support a rural community to be sustainable as a small entity. It is our aim to make Burton Salmon's unique back story visible to everyone. Burton Salmon and Poole now have 180 households and they have changed over time from a farming community with railway and brewery employment to a commuter village where there was not much shared communal life until the new village hall was provided by enthusiastic volunteers. The Trail complements this initiative as it highlights that the village has its own identity as a place and has more to offer than a quiet residential area.

Q2.6 How much funding are you requesting?

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
Artwork by Regency Printers – indicative	150 + vat
Printing 500 copies A2 Trail map leaflet by Regency Printers	650 + vat
Roll up promotional Banner by B line Normanton - indicative	100 + vat
Total Cost	900 + vat

Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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If yes, where will you get the other funding from and has this been secured?

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The quotations from suppliers shown are indicative and there is a possibility that finished costs will be more than anticipated. The Time Team will cover any additional cost from current reserves although these are allocated to future researches and public promotion of our findings.

The MFTT will apply to both Burton Salmon Parish Council and NYCC (North Yorkshire County Council) for grant aid but have not received confirmation of any funding to date.